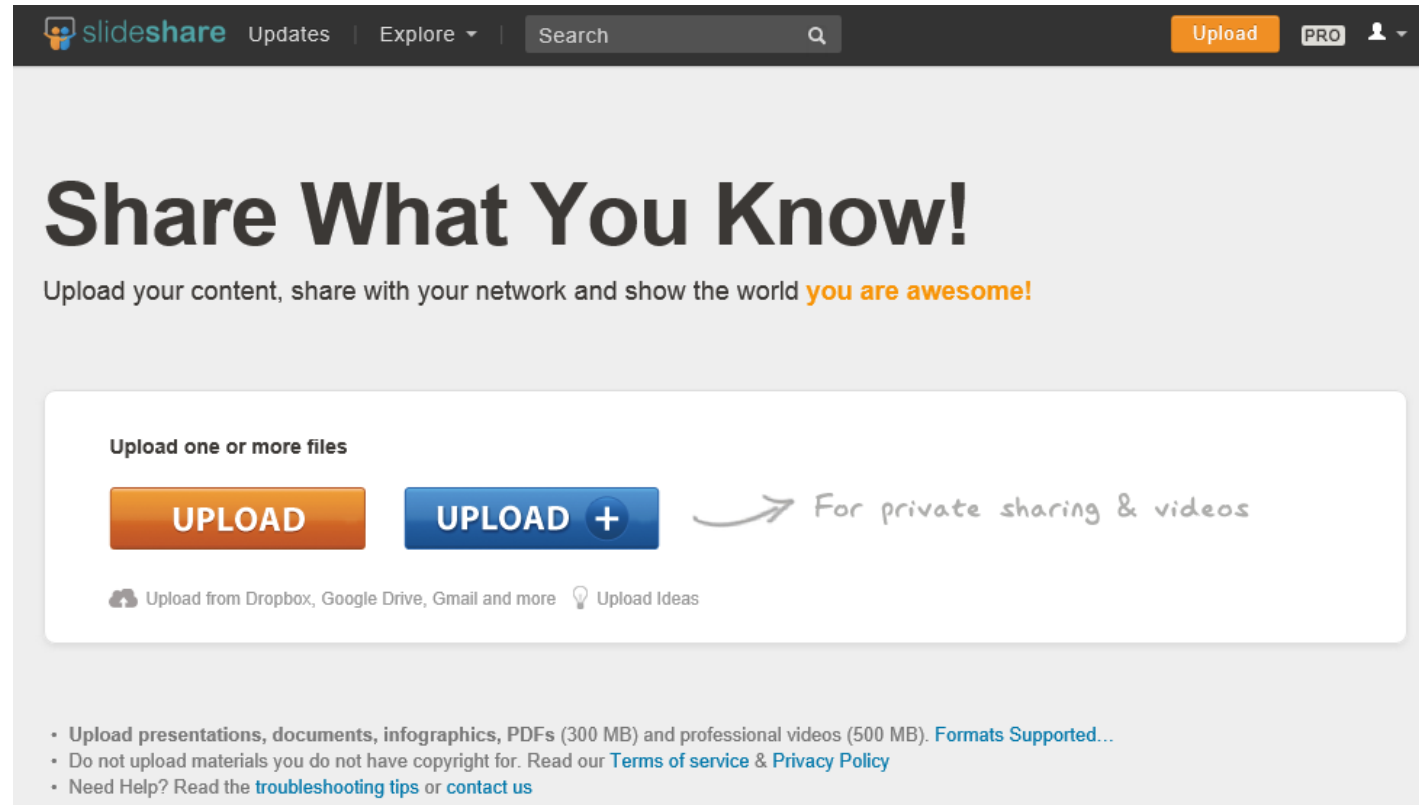


Using slideshare.net to load  
Powerpoint files and very large  
pdf's up to 100mb

Step 1: Go to slideshare.net and create an account (it's free)

Step 2: Hit the Upload button and find the powerpoint (or pdf) you wish to upload on your own computer



The screenshot shows the Slideshare website interface. At the top, there is a navigation bar with the Slideshare logo, links for 'Updates', 'Explore', a search bar, and an 'Upload' button. The main heading is 'Share What You Know!' with a subtext 'Upload your content, share with your network and show the world you are awesome!'. Below this is a white box containing the upload options: 'Upload one or more files', an orange 'UPLOAD' button, a blue 'UPLOAD +' button with a handwritten note 'For private sharing & videos', and links for 'Upload from Dropbox, Google Drive, Gmail and more' and 'Upload Ideas'. At the bottom, there are three bullet points providing upload guidelines and support links.



slideshare Updates | Explore | Search  Upload PRO

# Share What You Know!

Upload your content, share with your network and show the world **you are awesome!**

Upload one or more files

**UPLOAD** **UPLOAD +** *For private sharing & videos*

 Upload from Dropbox, Google Drive, Gmail and more  Upload Ideas

- Upload presentations, documents, infographics, PDFs (300 MB) and professional videos (500 MB). [Formats Supported...](#)
- Do not upload materials you do not have copyright for. Read our [Terms of service](#) & [Privacy Policy](#)
- Need Help? Read the [troubleshooting tips](#) or [contact us](#)

Step 4: While the file is uploading (and after) you can change the title and add some descriptive text (optional). It will ask you for a category, choose Education.

Step 5: If you're happy with the title etc and the file has stopped loading, press public and 'Save & Continue'.

Status  Public  Private

**Save & Continue** Changes Saved

The screenshot shows the SlideShare upload page. At the top, there's a navigation bar with the SlideShare logo, 'Updates', 'Explore', a search bar, and an 'Upload' button. Below this, there's a section for uploading files with two 'UPLOAD' buttons (one orange, one blue with a plus sign) and a note 'For private sharing & videos'. Below the buttons, it says 'Upload from Dropbox, Google Drive, Gmail and more' and 'Upload Ideas'. The main content area shows a preview of the uploaded file (a powerpoint presentation) with the title 'This is a powerpoint presentation'. A tooltip says 'Increase virality with a descriptive title'. Below the preview, there's a green checkmark and the message 'Your file uploaded successfully! View it here.' and a 'See Mobile Preview' link. The page is divided into two steps: '1 Add details' and '2 Share Your SlideShare'. Under 'Add details', there's a 'Category' dropdown menu set to 'Choose category', a 'Description' text area with a 3000 character limit, and a 'Tags' text area with the placeholder 'separate tags by comma'. On the right side, there's a 'Virality Score' section with a progress bar and text explaining that adding more information (description, tags, category) makes it easier for others to find the content.

Step 6: After 'Save' the next page will present you with the file's Embed code; copy this.

The screenshot displays the SlideShare upload completion interface. At the top, the SlideShare logo and navigation menu are visible. The main content area shows a thumbnail of the uploaded presentation, a title field containing "This is a powerpoint presentation", and a success message: "Your file uploaded successfully! View it here." A "See Mobile Preview" link is also present. Below this, there are two steps: "1 Add details" and "2 Share Your SlideShare". The "Embed code" section shows a text box with the code: `<iframe src="http://www.slideshare.net/slideshow/embed_code"`. Social sharing options for Twitter, Facebook, LinkedIn, and Google+ are available. There is also a section for "Add to LinkedIn profile" and "PRO features" including "Collect leads". At the bottom, there are buttons for "View Presentation", "Advanced Settings", and "Go Back".

Step 7: Go to your website and the page you'd like the presentation (or massive pdf) to appear on. Of course you're inside the admin area of the site. Place the cursor where you'd like the presentation to appear and press the HTML button and past in the Embedded code (you're now a programmer) and hit Update.

## Add/Edit a Webpage

Type: Normal Page

Page Title: Slideshare Test Page  
*Type the name of the Webpage here.*

Meta Description:

Meta Keywords:

*Keywords are used for search engine optimisation, please enter keywords separated by a comma.*

Content:

**B I U** ABC | | Styles | Format | Font Family | Font Size

```
HTML Source Editor - Windows Internet Explorer
http://www.sponsor-ed.com.au/js/tiny_mce/themes/advanced/source_editor.htm

HTML Source Editor [Word Wrap]
<p>&nbsp;</p>
<p>&nbsp;</p>
<iframe src="http://www.slideshare.net/slideshow/embed_code/36277994" width="476" height="400"
" frameborder="0" marginwidth="0" marginheight="0" scrolling="no"></iframe>
```

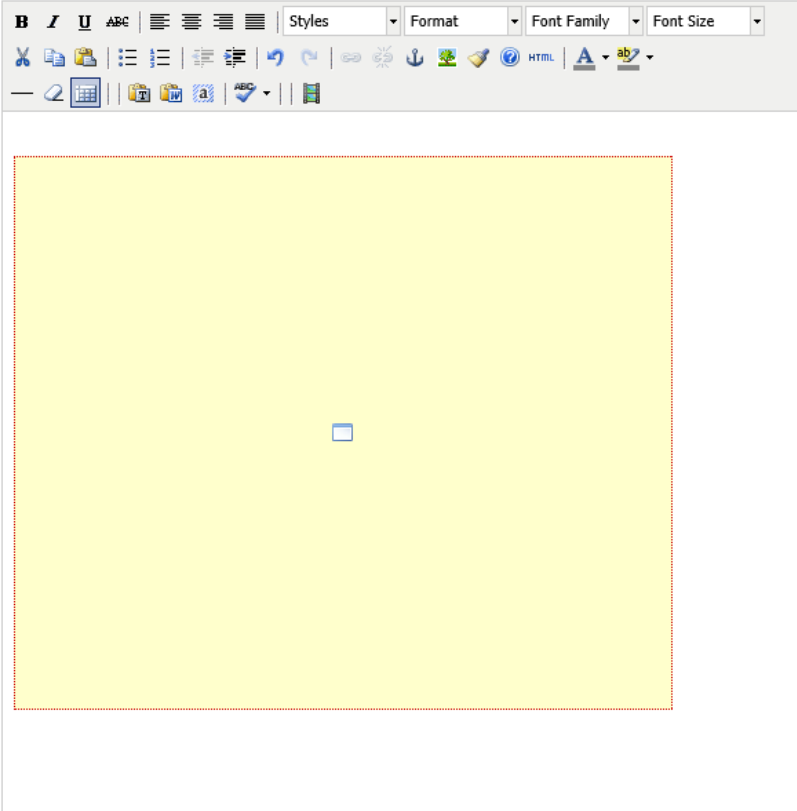
Update Cancel

You'll see a yellow panel appear; that means you're done. When you publish the page you'll see your presentation appear.

**Meta Keywords**

*Keywords are used for search engine optimisation, please enter keywords separated by a comma.*

**Content**



The screenshot displays a web editor interface. On the left, there are two sections: 'Meta Keywords' and 'Content'. The 'Meta Keywords' section contains a text input field and a note: 'Keywords are used for search engine optimisation, please enter keywords separated by a comma.' The 'Content' section features a rich text editor toolbar with various icons for bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, insert link, insert image, insert video, insert audio, insert table, and insert code. Below the toolbar is a large yellow rectangular area, which is the content area, outlined with a red dashed border. A small blue square cursor is positioned in the center of this yellow area.