

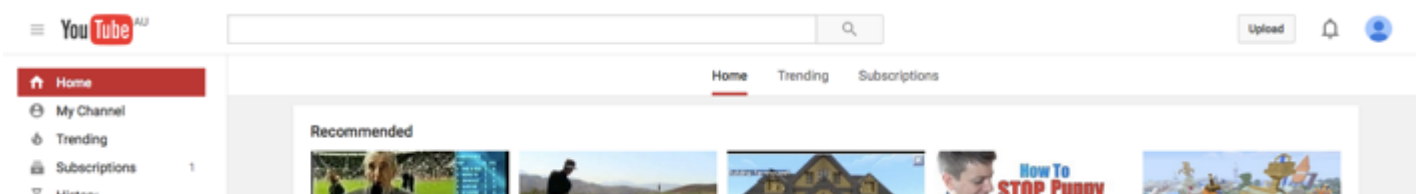
Uploading Videos Using YouTube

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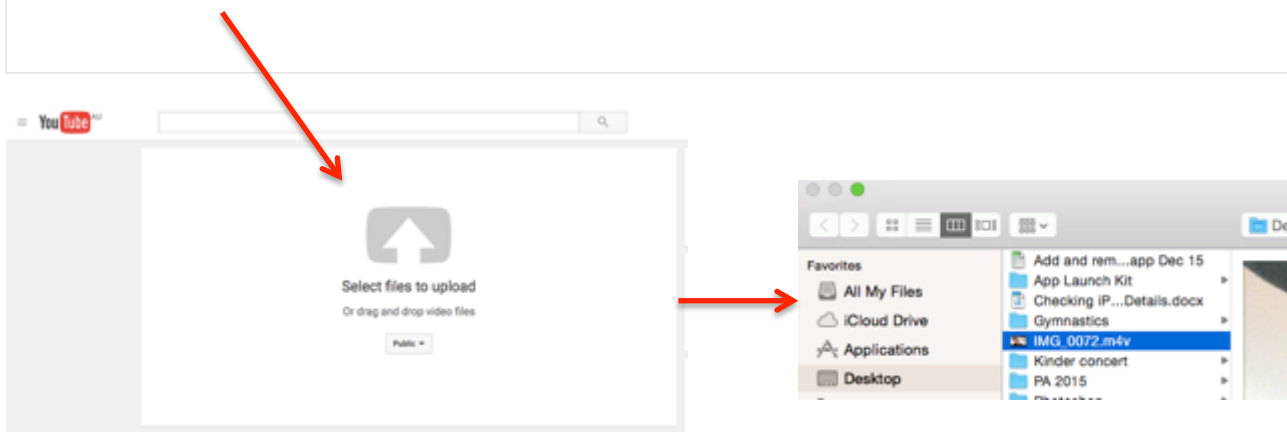
Videos on your site can maximise communication with your families and prospective families. Some schools like to take the user on a virtual tour of the school, others like to demonstrate a typical day in the school or highlight special events that have taken place at school. Your sponsor-ed website can support videos hosted by third-party sites such as YouTube, Vimeo or FUSE. This guide is dedicated to YouTube.

You Tube: <http://www.youtube.com/>

1. Assuming that you already have a You Tube account – login and upload the video you wish to display on your site. Depending on the size of your video and the speed of your internet connection, upload times may vary. This five minute video took approximately 12 minutes to upload.

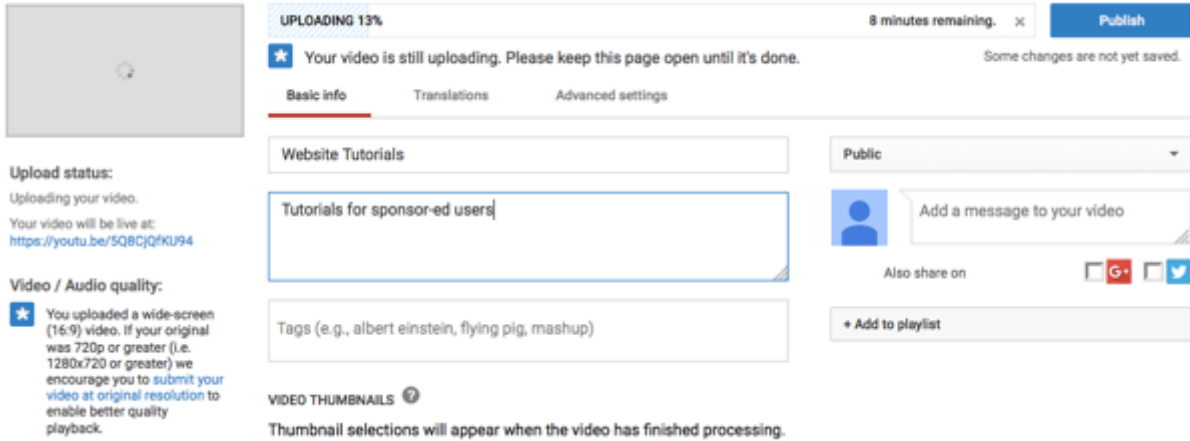


2. Click in the box to browse your computer for the video you wish to upload.

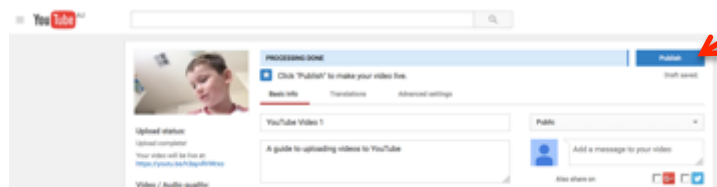


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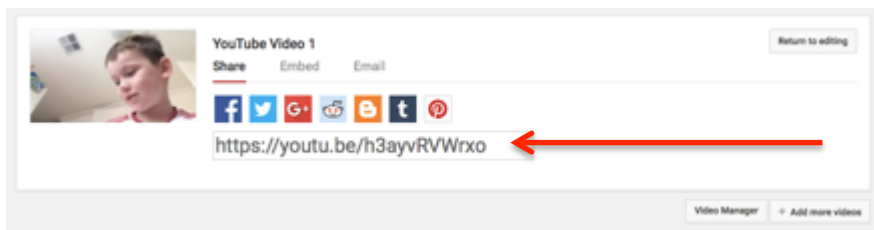
3. While waiting for your video to upload, you can fill out the title and description.



4. When your video is ready you will get this message, you need to click on **Publish**.



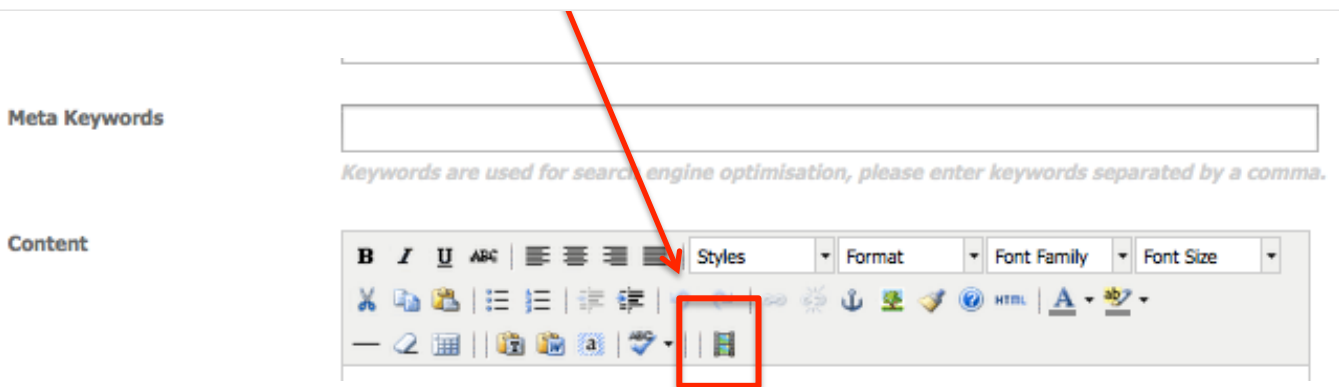
5. Copy the link that appears under SHARE



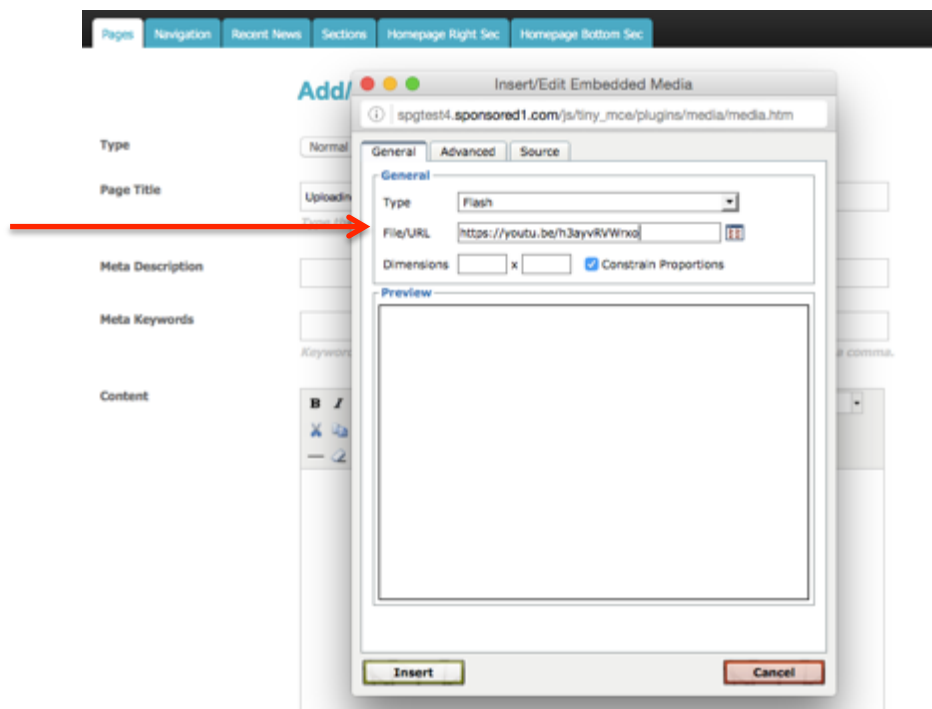
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6. Open the CMS of your website. Go to the page where you would like to house the video and click on the pencil icon to edit the page.

7. In the toolbar you will see a film reel icon. Click on this.



8. Paste the copied link into the **File/URL box** and click **Insert**. **Note:** You can change the dimensions of the video in this screen also.



Uploading Videos Using YouTube

Your page will look like this. Update/Submit your page and visit your site to see your new video!

Type:

Page Title:
Type the name of the Webpage here.

Meta Description:

Meta Keywords:
Keywords are used for search engine optimisation, please enter keywords separated by a comma.

Content: 