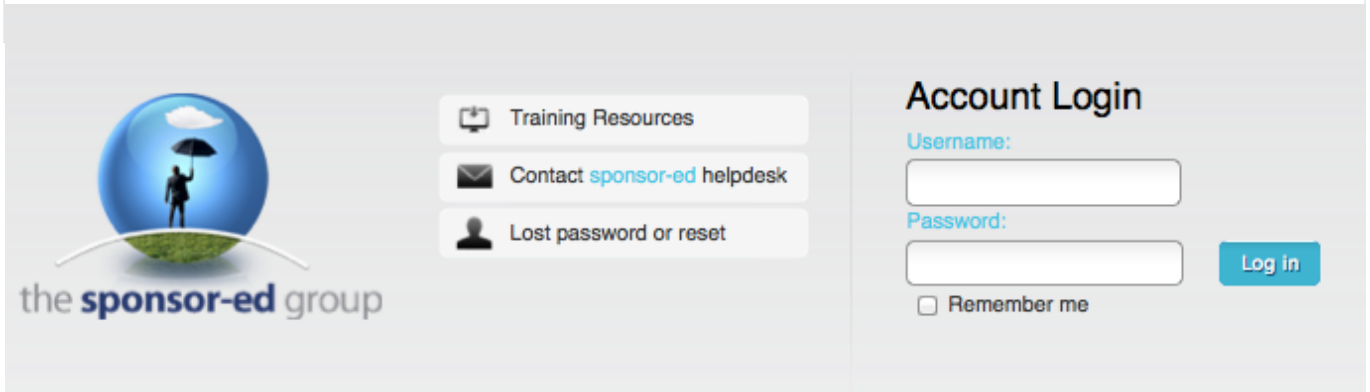


Logging In & Adding New Administrators

Simply go to your school website and in the address bar, add */admin* to the end of the address on your homepage to login to the CMS of your site.



Forgotten your password? Click on the *Lost password or reset* button – an email will be sent with further instructions.

You have complete control over who has administration rights on your site – To add/edit/remove administrators you need to login and click on the **USERS** button.

